

*Burgettstown-Smith Township Joint Sewerage Authority
377 Joffre Bulger Rd. Burgettstown, Pa. 15021
P.O. Box 389 Burgettstown, Pa. 15021
(724)947-9609 Fax (724)947-9614
Office Hours: Mon. 8am-4pm Tues. Closed Wed.-Fri. 8am-4pm
Closed the first business day of the month.*

MINUTES OF THE
BOARD MEETING
ON
November 13, 2024

Jerry Yacoviello called the meeting to order at 6:08 pm.

ROLL CALL

Jerry Yacoviello, Kim McGee, Jim McGee, Bob Holland, Bruce Briggs, and Gary Rankin answered roll call.

Christine Seymour-Solicitor, Shari Crawford-Authority Manager. Dave Coldren-KLH (via phone)

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

None

MEETING MINUTES

Motion to accept the minutes from the October 9, 2024, meeting, made by Bob Holland. Seconded by Kim McGee all in favor none opposed motion carries.

TREASURER'S REPORT (See Attached Report)

Motion to pay the bills for September & October 2024 made by Gary Rankin. Second by Jim McGee all in favor none opposed motion carries.

Motion to accept the Treasurer's Report for September & October 2024, made by Gary Rankin. Second, Jim McGee all in favor none opposed motion carries.

MANAGERS REPORT (See attached report).

Reed Beds are ongoing. Waiting approval of DEP Form 43.

Audit is available for anyone wanting a copy.

Budget will be discussed in the executive session.

Motion to accept the Managers report made by Kim McGee. Seconded by Gary Rankin all in favor none opposed motion carries.

SEWERAGE TREATMENT PLANT REPORT (See attached report)

I & I REPORT (See attached report)

COLLECTIONS SYSTEM REPORT (See attached report)

Motion to accept Sewerage Treatment Report made by Kim McGee. Seconded by Gary Rankin all in favor none opposed motion carries.

ADMINISTRATION AND BILLING REPORT (See attached report).

Motion to accept administration/billing report made by Bruce Briggs. Seconded by Bob Holland all in favor none opposed motion carries.

ENGINEERS REPORT (See attached report)

Engineers continue to work on the reed beds project, DEP Form 43 has been submitted waiting for response from the DEP.

Dave advised that he submitted the LSA grant application for the additional reed beds in the amount of \$250,000.00

Dave is working on the resubmittal for the LSA state shares grant for the Main interceptor, in the amount of \$1,000,000.00

Motion to accept the engineers report made by Bob Holland. Seconded by Bruce Briggs all in favor none opposed motion carries.

LEGAL REPORT (See attached report)

Liens are being worked and updated.

Solicitor, Manager and Engineer continue to work on Grease Trap rules and regulations.

Motion to accept the legal report made by Bruce Briggs. Seconded by Bob Holland all in favor none opposed motion carries.

OLD BUSINESS

NEW BUSINESS

Motion to adopt a resolution to apply for the LSA State Grant in the amount of \$1,000,000.00 made by Bruce Briggs. Seconded by Bob Holland all in favor none opposed motion carries.

Motion to waive fees and billings on 8 McNair Ave., Slovan Pa 15078 made by Kim McGee. Second by Gary Rankin all in favor none opposed motion carries.

Motion to prepare 2025 Budget consistent with personal pay increases at 3% made by Kim McGee. Second by Gary Rankin all in favor none opposed motion carries.

CORRESPONDENCE

Adjourn to Executive Session at 6:34pm. Reconvene at 7:12pm.

Motion to adjourn at 7:15pm made by Kim McGee Seconded by Bob Holland all in favor none opposed motion carries.

Respectfully submitted by, Shain Crawford

The foregoing minutes were approved as written this
11th Day of December 2024 while in regular session.

Herald Yacore
Board Chairperson

Attest: [Signature]
Secretary/Treasurer

(SEAL)